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5 March 2019

A meeting of the Chanctonbury County Local Committee will be held at 7.00 pm on Wednesday, 13 March 2019 at The Steyning Centre, Fletchers Croft, Steyning, BN44 3XZ

Tony Kershaw

Director of Law and Assurance

Your local County Councillors



Pat Arculus Pulborough



David Barling Bramber Castle



Lionel Barnard Henfield



Marshall Storrington

Invite you to come along to the Chanctonbury County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

7.00 pm 1. **Welcome and Introductions**

The members of Chanctonbury County Local Committee are Lionel Barnard, Pat Arculus, David Barling, and Paul Marshall.

7.05 pm 2. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

7.10 pm 3. **Minutes** (Pages 5 - 8)

To confirm the minutes of the meeting of the Committee held on 21 November 2018 (cream paper).

7.15 pm 4. **Urgent Matters**

Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.

7.15 pm 5. **Progress Statement** (Pages 9 - 14)

The document contains brief updates on statements of progress made on issues raised at previous meeting. The Committee is asked to note the report.

7.25 pm 6. **Talk With Us**

To invite questions from the public present at the meeting on subjects other than those on the agenda.

The Committee request, where possible, that members of the public submit their questions at least 3 working days before the meeting to allow a substantive answer to be given. Questions should be submitted to monique.smart@westsussex.gov.uk.

7.45 pm 7. Chanctonbury Community Initiative Funding (CBY06(18/19)) (Pages 15 - 22)

Report by the Director of Law and Assurance.

The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.

8.00 pm 8. North Street, Storrington - Proposed Traffic Regulation Order (CBY07(18/19)) (Pages 23 - 36)

Report by Director of Highways and Transport attached.

The Chanctonbury County Local Committee are asked to considered the objections raised and authorise the Director of Law and Assurance to make the Order as advertised.

8.15 pm 9. **Nominations to School and Academy Governing Bodies** (CBY08(18/19)) (Pages 37 - 44)

Report by Director of Education and Skills.

The Committee are asked to approve the nominations of Authority School Governors as set out in the report.

8.25 pm 10. **Date of Next Meeting**

The next meeting of the Committee will take place at 7pm on **Wednesday 3 July 2019** at Storrington Parish Hall

Members wishing to place an item on the agenda should notify Monique Smart via email: monique.smart@westsussex.gov.uk or phone on 033 022 22540.

To: All members of the Chanctonbury County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.



Chanctonbury County Local Committee

21 November 2018 – At a meeting of the Committee at 7.00 pm held at Pulborough Village Hall, Swan View, Lower Street, Pulborough, RH20 2BF.

Present:

Mr Barling (Chairman) (Bramber Castle;), Mr Barnard (Henfield;), Mrs Arculus (Pulborough;) and Mr Marshall (Storrington;)

Officers in attendance: Dean Wadey (Principal Community Officer), Chris Stark (Area Highways Manager) and Monique Smart (Democratic Services Officer)

12. Welcome and Introductions

- 12.1 The Chairman welcomed everyone to the meeting. Members and Officers introduced themselves.
- 12.2 The Chairman thanked the officers from Your Energy Sussex and Kinder Living who had provided information prior to the meeting.

13. **Declarations of Interests**

13.1 None.

14. Minutes

14.1 Resolved – that the minutes of the Chanctonbury County Local Committee meeting held on 11 July 2018 be approved as a correct record and be signed by the Chairman.

15. **Urgent Matters**

15.1 None

16. **Progress Statement**

- 16.1 Members considered the statements on matters arising from previous meetings (copy appended to the signed minutes) and made the following comments:
 - A27 Arundel Members provided an update stating that since the last CLC and the Members meeting with the South Downs National Park (SDNP), Highways England (HE) had announced that a further consultation will take place and the SDNP have dropped the case for Judicial Review.

17. Coastal Care: 'Inspiring Healthier Communities Together' - Local Community Networks (LCNs)

17.1 The Committee received a presentation from Dr Karen Crawford-Clarke (copy attached to the signed minutes). Karen detailed some of the

work around the Local Community Network (LCN) and how the NHS is working better towards a more joined up health and social care service.

17.2 Members encouraged the Parish Councils to work with Community Partnerships to help bring communities together. The LCN Manager for the Chanctonbury area was also in attendance and would be working with the Communities Team, parish Councils and other local groups.

18. Talk With Us

- 18.1 The Chairman invited questions from those in attendance and the following matters were raised and discussed:
 - Regarding Water Lane crossroads consultation, the Area Highways Manager agreed to find out and let the local Member, Pat Arculus, and Parish Council know what was happening with this scheme.
 - A resident suggested that there was a possibility of the landowner helping with the rejected Community Highway Scheme for B2139 Picketty Corner. Pat Arculus as local Member agreed to follow this up with the Parish Council.
 - A Parish Councillor asked if Highways England (HE) could work better with local Authorities to help solve local road issues as well as bigger schemes such as A27. Members responded stating that the County Council does work closely with HE but their role is limited to the strategic roads such as the A27.
 - A resident asked about the County Councils budget options and raised concern about how proposals would impact vulnerable people. Members responded stating that this had been debated at the recent County Council meeting and that specific issues are going back to Scrutiny Committees. Members stated that they are working with partners and providers to redesign services. They encouraged the public to stay engaged by attending the County Council and Scrutiny Committee meetings and responding to the public consultations that are also taking place.

19. Chanctonbury Community Initiative Funding (CBY03(18/19))

- 19.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes) which detailed applications for Community Initiative Funding. The Committee debated the respective merits of the project for which funding was sought.
- 19.2 David Barling declared an interest as he sometimes acts as solicitor for Storrington Parish Council.
- 19.3 Following consideration of the report the Committee resolved that the following awards be made:
- 239/CBY Thakeham Village Football Club, 'Raising £2,019 for 2019' Part 1, £500.00 Towards purchasing new mini-football goals and bench seating for parents.

267/CBY – Storrington & Sullington Parish Council, Install a public toilet, £2500.00 – Towards installing a unisex wheelchair-accessible toilet in the village centre.

That the following applications be deferred:

272/CBY – Ten little toes baby bank – Towards purchasing non-recyclable items for families in need such as cot mattresses and baby bottles. The Committee asked for more information about how many people in the Chanctonbury area use the Service. They agreed to reconsider the application at their next meeting.

20. Prioritisation of Traffic Regulation Orders (CBY04(18/19))

- 20.1 The Committee considered a report by the Director of Highways and Transport (copy attached to the signed minutes).
- 20.2 Following consideration of the report the Committee resolved to progress the highest scoring TRO from the list attached at Appendix A, that being:

Storrington Road, Washington - Speed reduction.

20.3 Mrs Arculus raised a concern about the Swan Corner proposal not being selected. It was agreed that she would contact the Cabinet Member asking if it could be considered for inclusion in the countywide selection process.

21. Community Highway Schemes

- 21.1 The Area Highways Manager introduced the information report that provided updates on Community Highways Schemes. It was noted that there were 3 schemes from the Chanctonbury area on the approved list.
- 21.2 Representatives from Storrington Parish Council raised concern about the proposed new footpath for Fryern Road, Storrington. They stated that the parish Council was keen to protect the gaps between villages and this went against that. The Parish Council were informed that Community Highway Schemes are approved by the Cabinet Member for Highways and Infrastructure and the Committee suggested the Parish Council write to the Cabinet Member if they objected to the proposal.
- 21.3 The Area Highways Manager confirmed that schemes rejected under the Community Highways Scheme could possibility be progressed under other schemes.

22. Nominations to School and Academy Governing Bodies (CBY05(18/19))

22.1 The Committee considered a report by the Executive Director of Children, Adults, Families, Health and Education (copy attached to the signed minutes).

22.2 Following consideration of the report the Committee resolved that the following nomination for appointment be approved:

Ms Bridget Morden for a four year term

23. Date of Next Meeting

23.1 The Chairman confirmed that the next meeting of the Committee will take place at 7pm on Wednesday 13 March 2018 at The Steyning Centre.

Chairman

The meeting closed at 8.45 pm

Chanctonbury County Local Committee

March 2019

Progress Report

| Date & Minute No. | Subject: | Action / Progress | Officer/Member Contact: | | | |
|----------------------|---|--|----------------------------|--|--|--|
| Misc | A27 Arundel Bypass | Members wrote to the South Downs National Park Authority with their collective views about the parks decision to seek judicial review on the A27 option for Arundel. | Committee | | | |
| UPDATE | Highways England (HE) I will take place and the S Highways England: The | th Downs National Park (SDNP) Chairman. have since announced that a further consultation SDNP have dropped the case for Judicial Review. consultation, which is planned for spring 2019, will sh look at all the viable options for upgrading the | | | | |
| Misc | Updates on Traffic R Schemes attached | egulation Orders and | Community Highways | | | |



Updates on previously approved/selected TROs

| Town | Principal Street | Scheme Description | Current Update |
|---------------------|---------------------|--|--|
| Partridge Green | Bines Road | Speed Reduction to 30mph | Implementation complete |
| Storrington | North Street | Parking Restrictions to be introduced on North Street, West Street and Monastery Lane | Decision Report to CLC |
| Washington | The Pike | Installation of double yellow lines | Implementation complete |
| West Chiltington | East Street | Speed Reduction to 20mph | Implementation complete |
| Upper Beeding | Henfield Road | Speed Reduction to 30mph | Formal consultation complete. Delegated Officers Report to be completed and published via MIS. |

2018/19

Storrington Road, Washington – Speed reduction.



Community Highways Schemes – Approved for design 2018

| Applicant | Parish | Local Member | Scheme Name | Description | Approx Cost | Comment |
|------------------------|----------------|-------------------|---|---|----------------|---|
| Individual | Storrington | Paul Marshall | Fryern Road Storrington - new footway | Provide footway connectivity to bus stops | £15,000 | Comment |
| | | | | | | Community Scheme has been reviewed and accepted as meeting criteria for progression. |
| Community group | West Grinstead | Lionel Barnard | High Street Partridge Green traffic calming and 20mph speed limit | Chicane build outs and a 20 mph | £15,000 | Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to |
| Town/Parish Council | Amberley | Paul Marshall | B2139 Turnpike Road Footway extension | Extend existing footway over culvert to school playing field | £100,000 | feasibility which can result in issues which may prevent final delivery. |

Community Highway Schemes - Approved for design 2017

| Location | Details | Local Member | Est. cost £ | Update Sept 18 |
|------------|---|----------------|-------------|--|
| Pulborough | Thakeham Pedestrian improvements to Water Lane | Pat Arculus | 180,000 | Scheme design is progressing, due to the complexity of the scheme it is possible delivery may need to be undertaken in the 20/21 programme |
| Henfield | A23 & A24 Junctions with A272 Air quality issues in Cowfold – new signing to reduce lorry movements | Lionel Barnard | 60,000 | No workable solution has currently been found, |
| Pulborough | Thakeham – B2139 Jackets Hill speed reduction | Pat Arculus | 55,000 | Scheme design is progressing, construction anticipated in the 19/20 programme. |

Community Highway Schemes – Approved for design in 2016

| Location | Details | Local Member | Est. cost | Update Sept 18 |
|--|--|---------------|-----------|--|
| Storrington, School Hill jw Manleys Hill | Lorry congestion at tight corner Prohibition of HGV movements in School Hill | Paul Marshall | 20k | Design work and TRO process is complete and the scheme is with our contractor for pricing and programming this year. |



Chanctonbury County Local Committee

Community Initiative Funding

13 March 2019

Recommendation

Report by Director of Law and Assurance

| Ref: CBY06(18/19) | |
|----------------------|--|
| Key Decision: | |
| Part I | |
| Flectoral Divisions: | |

All in Chanctonbury

CLC Area

i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

Proposal

1. Background and Context

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people's wellbeing and support The West Sussex Plan.

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, Chanctonbury CLC had a total of £18,857.12 for allocation, of this £13,376.12 is still available for allocation. Details of awards made in the last year are included in Appendix B.

There are four new pitches for consideration by the Committee:

One pitch is in fundraising stage with a total project cost of £4,604.00. One pitch is in fundraising stage with a total project cost of £2,912.00. One pitch is in fundraising stage with a total project cost of £1,217.00. One pitch is in fundraising stage with a total project cost of £9,097.00.

These are outlined in Appendix A and can also be viewed at: www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the <u>Spacehive</u> platform, and then before beginning crowd funding must be verified by <u>Locality</u>. This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so. If they defer a project they need to take into account the timescales for the project and whether a referral would allow the CLC to pitch at the following meeting.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in The West Sussex Plan.

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Monique Smart - 0330 222 2540

Background Papers: Pitches are available to view on

www.westsussexcrowd.org.uk



Current pitches

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising -

- 319/CBY Watersfield Cricket Club, 'To upgrade and refurbish our net', £4,604.00 –Towards resurfacing and repairing the net. https://www.spacehive.com/wccnet
- 320/CBY Sandgate Conservation Society, Sandgate Park bridge, £2,912.00 -Towards a new footbridge over a steep bank. https://www.spacehive.com/sandgate-park-bridge
- 324/CBY 1st Cowfold Scout Group, Tables and benches for camping, £1,217.00 –Towards replacing outdated tables and benches. https://www.spacehive.com/1stcowfoldscout-group
- 330/CBY Steyning Parish Council, Stunning Town Entrance, £9,097.00 –To purchase the main signpost, planters and installation costs for Steyning-in-Bloom project. https://www.spacehive.com/stunning-town-entrance

Deferred from October 2018:

 272/CBY – Ten little toes baby bank, £1,549.00 –Towards purchasing non-recyclable items for families in need such as cot mattresses and baby clothing. – This project is now fully funded so no longer needs consideration by the CLC.



Community Initiative Funding: Summary for 2018/19 and 2017/18

The following applications have received funding during the **2018/19** financial year to date:

| Applicant | Summary | Member | Awarded | Evaluation |
|---|--|-------------------|-----------|-------------------------|
| 227/CBY Cowfold Country Mice Nursery Technology | Towards purchasing an Early Years interactive learning resource | Lionel Barnard | £1,500.00 | No feedback received |
| 228/CBY Ashurst Village Hall Stage Extension | Towards purchasing a new portable stage pack | David Barling | £981.00 | Feedback received |
| 267/CBY Install a public toilet | Towards installing a unisex wheelchair-accessible toilet in the village centre | Paul Marshall | £2,500.00 | No feedback received |

To note: The following application received funding but subsequently withdrew their pitch. The funds will be carried over and available for reallocation by the Chanctonbury CLC.

 226/CBY – Freeze or not to Freeze, £400 – Towards the repair and installation of a cold room. The following applications received funding during the 2017/18 financial year:

| Applicant | Summary | Member | Awarded | Evaluation |
|-------------------------|---|----------------|-----------|-------------------|
| 16/CBY | To set up and equip a | Previous | £737.00 | |
| Ashington | village maintenance | Member | | |
| Rangers | group with tools, | | | |
| | uniforms, safety gear etc. | | | |
| 22 (22)(| | | | |
| 32/CBY | Towards the creation of a | Lionel | £2,000.00 | |
| Partridge Green | secure area in the hall. | Barnard | | |
| Village Hall | Towards promotion | CLC | £500.00 | Feedback received |
| 36/CBY Age UK | Towards promotion, signage and catering for | General | £300.00 | reedback received |
| Horsham | Full of Life Steyning. | General | | |
| Horsilain | Tull of Life Steyfillig. | | | |
| 38/CBY | For signage, outdoor | Paul | £635.68 | Feedback received |
| The Wiston | furniture and cutlery. | Marshall | | |
| Meeting Place | , | | | |
| | | | | |
| 47/CBY | Towards printing of the | Paul | £579.62 | |
| Ashington | festival programme. | Marshall | | |
| Festival, | | | | |
| 58/CBY Auntie | Funding towards a | Paul | £1250.00 | Feedback received |
| Val's Kitchen | labelling machine | Marshall | | |
| 82/CBY St | Towards the School | Pat Arculus | £2500.00 | |
| Mary's C of E | Community Swimming | | | |
| Primary PTA | Pool | | | |
| 101/CBY West | towards youth equipment | Pat Arculus | £1000.00 | |
| Chiltington and | | | | |
| Thakeham | | | | |
| Cricket Club | | | | |
| 108/CBY West | Towards new equipment | Pat Arculus | £1000.00 | |
| Chiltington | | | | |
| Croquet Lawns | Tanada astrias una tias | CI C | 6610.05 | |
| 131/CBY Sussex Clubs | Towards setting up the Duke of Cornwall award | CLC General | £619.05 | |
| | Duke of Corriwali award | General | | |
| for young People | | | | |
| 177/CBY | Towards playground | Pat Arculus | £1000.00 | |
| Thakeham | refurbishment | | | |
| Parish Council | | | | |
| 184/CBY | Towards refurbishment of | David | £2000.00 | |
| Steyning Town | the clubhouse | Barling | | |
| Community FC | | | | |
| 189/CBY | Towards a youth shelter | Paul | £2000.00 | |
| Ashington | | Marshall | | |
| Youth Club | Hannada tha Constitution | D 1 | C1000 00 | |
| 194/CBY | Upgrade the fire alarm | Paul | £1000.00 | |
| Trinity Methodist | | Marshall | | |
| Church | | | | |
| CHUICH | | | | |

| Chanctonbury County Local Committee | Ref No: CBY07(18/19) |
|---|------------------------------------|
| 13 March 2019 | Key Decision: No |
| Storrington - North Street Proposed Traffic Regulation Order | Part I |
| Report by Director of Highways and Transport and Head of Highways Operation | Electoral Division(s): Storrington |

Summary

The proposal relates to North Street, West Street and Monastery Lane, Storrington. At their meeting on 15th November 2017 Chanctonbury County Local Committee resolved to promote the installation of No Waiting, No Loading and Unloading restrictions on North Street, and the installation of a single disabled bay. It was also resolved to promote the installation of double yellow lines on West Street, in place of an existing Limited Waiting bay approximately 30m in length. Further to this, it was resolved to install double yellow lines along Monastery Lane, from its junction with West Street, to a point just south of the entrance to the allotments.

Following the Statutory Public Consultation between 7th June and 28th June 2018 ten objections were received, with one objection also including an associated petition that had 128 signatures and was specifically concerned with the proposed measures on West Street. All objections are included in Appendix B to this report.

Recommendation

That Chanctonbury County Local Committee consider the objections to the scheme, and the responses in Appendix B, and authorise the Director of Law and Assurance to implement all measures proposed.

Proposal

1. Background and Context

- 1.1 The proposal for this Traffic Regulation Order originated with the Parish Council, working in conjunction with the Storrington Air Quality Steering Group.
- 1.2 Air quality in Storrington has for nearly twenty years been measured as one of the worst in South-East England, prompting Storrington to be declared by Horsham District Council as an Air Quality Management Area for nitrogen dioxide in December 2010. This committed local authorities to improving air quality in the area, and an Air Quality Action Plan was submitted to Defra in September 2013.
- 1.3 In August 2016 Horsham District Council reported that the levels of nitrogen dioxide have shown an overall downward trend at the majority of monitoring

sites in Storrington. However, in May 2018 the World Health Organisation continued to identify Storrington as one of 30 towns or cities in the UK where fine-particle air pollution levels were above their recommended limit of 10 micrograms per cubic metre.

- 1.4 As part of the Air Quality Action Plan sent to Defra in 2013, it was identified that one cause of the high levels of air pollution in the town was congestion at a number of points along the West Street, and that measures should be taken to alleviate this issue.
- 1.5 According to data provided by the Environmental Protection Officer at Horsham District Council, vehicles moving at 20mph produce NOx emissions at a rate that is nearly 50% lower than vehicles idling or travelling at 5mph.
- 1.6 At the junction of West Street and North Street there is at present double yellow lines on both sides of the road. This area has frequently been used for loading and unloading purposes, particularly by vehicles delivering to the One Stop shop on the junction. Where these vehicles have been stationary on the junction this has caused an impediment to the free flow of traffic along West Street.
- 1.7 On the north side of West Street, outside Nos 40-44, there is currently an area of limited waiting, allowing for the parking of approximately three vehicles for up to 1 hour, 8am-6pm, Monday to Saturday. This bay is frequently full with parked cars and when traffic along West Street is heavy the parked vehicles can force eastbound traffic to stop and idle, waiting for a break in westbound traffic, and as a consequence this contributes to the air quality issue in the area.
- 1.8 Monastery Lane, from its junction with West Street going south, currently has no parking restrictions throughout. This area includes a pay and display car park that is often at capacity, as well as a doctors surgery, a new housing development, and an allotment. At present this area can be subject to heavy parking down a narrow road, and is therefore an impediment to the free flow of traffic along Monastery Lane.

2. Proposal

- 2.1 On the junction of North Street and West Street, the proposal is to install No Waiting, No Loading and Unloading restrictions on both sides of the junction, for 90m on the west side and 40m on the north side. It was also proposed that a blue badge-holders only disabled bay should also be installed on the east side of North Street, to improve access for disabled visitors to the shopping area.
- 2.2 On the north of West Street, outside Nos.40-44, it is proposed that the limited waiting bay be replaced with double yellow lines for approximately 30m, in order to facilitate the free flow of traffic.
- 2.3 On Monastery Lane it is proposed that double yellow lines be installed on both sides of the road, up to a point just south of the entrance to the allotments, in order to allow traffic to move along Monastery Lane more safely.

- 2.4 The aim of these proposals is to generate an improvement in the air quality in Storrington.
- 2.5 All the proposed measures can be viewed on the maps provided in Appendix

3. Resources

3.1 It is estimated that the cost of introducing these measures will be £2500. The cost of the TRO will be funded from the approved Highways and Transport Integrated Forward Works Annual Delivery Programme 2018/19 decision ref HI30(17/18) in the Capital Programme 2018/19 – 2022/23.

Factors taken into account

4. Consultation

- 4.1 The twenty-one day Statutory Public Consultation period was between 7th June and 28th June 2018. Between these dates copies of the drawings and Statements of reasons were placed at the local library, on the County Council website and a Notice was placed in the West Sussex County Times. Notices were also placed on West Street, North Street and Monastery Lane.
- 4.2 The Local Member Mr Paul Marshall was consulted and has expressed his support for the scheme. Sussex Police were consulted and raised no objections to the proposal.
- 4.3 Following the Statutory Public Consultation between 7th June and 28th June 2018 ten objections were received, with one objection also including an associated petition that has 128 signatures and is specifically concerned with the proposed measures on West Street. All objections are included in Appendix B to this report.

5. Risk Management Implications

- 5.1 If the TRO is introduced there is a risk that, in seeking to facilitate the free passage of vehicles, we reduce the amount of parking stock in the area around the shopping centre.
- 5.2 If the TRO is not introduced the concerns of the local community will not be addressed and the air quality in the village will continue to be a local issue.

6. Other Options considered

6.1 Given the many proposals made by the Air Quality Steering Group to improve pollution levels in the town, it was considered that those measures specifically concerned with reducing congestion could form part of a

Community Highways Scheme application. This was rejected in favour of a separate Traffic Regulation Order application, to deal exclusively with the congestion issues.

7. Equality Duty

- 7.1 The Equality Act 2010 bans unfair treatment and seeks equal opportunities in the workplace and in wider society. It also imposes a Public Sector Equality Duty. The protected characteristics are age, disability, gender reassignment, marriage/civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2 The protected characteristics have been duly considered and assessed in the course of the consideration of this proposal. No relevant or disproportionate impact upon any of the protected characteristics in the Equality Act 2010 has been identified in the consideration of the proposals detailed in this Report.

8. Social Value

8.1 The proposed measures are considered to meet with the County Council's Social Value Policy in that it delivers a safer environment for user of the public highway.

9. Crime and Disorder Act Implications

9.1 There are no crime or disorder implications likely to result from this proposal.

10. **Human Rights**

10.1 It is unlawful for a public authority to act in a way that is incompatible with a convention right. There are no concerns regarding any human rights implications in the scheme.

Matt Davey

Director of Highways & Transport

Michele Hulme

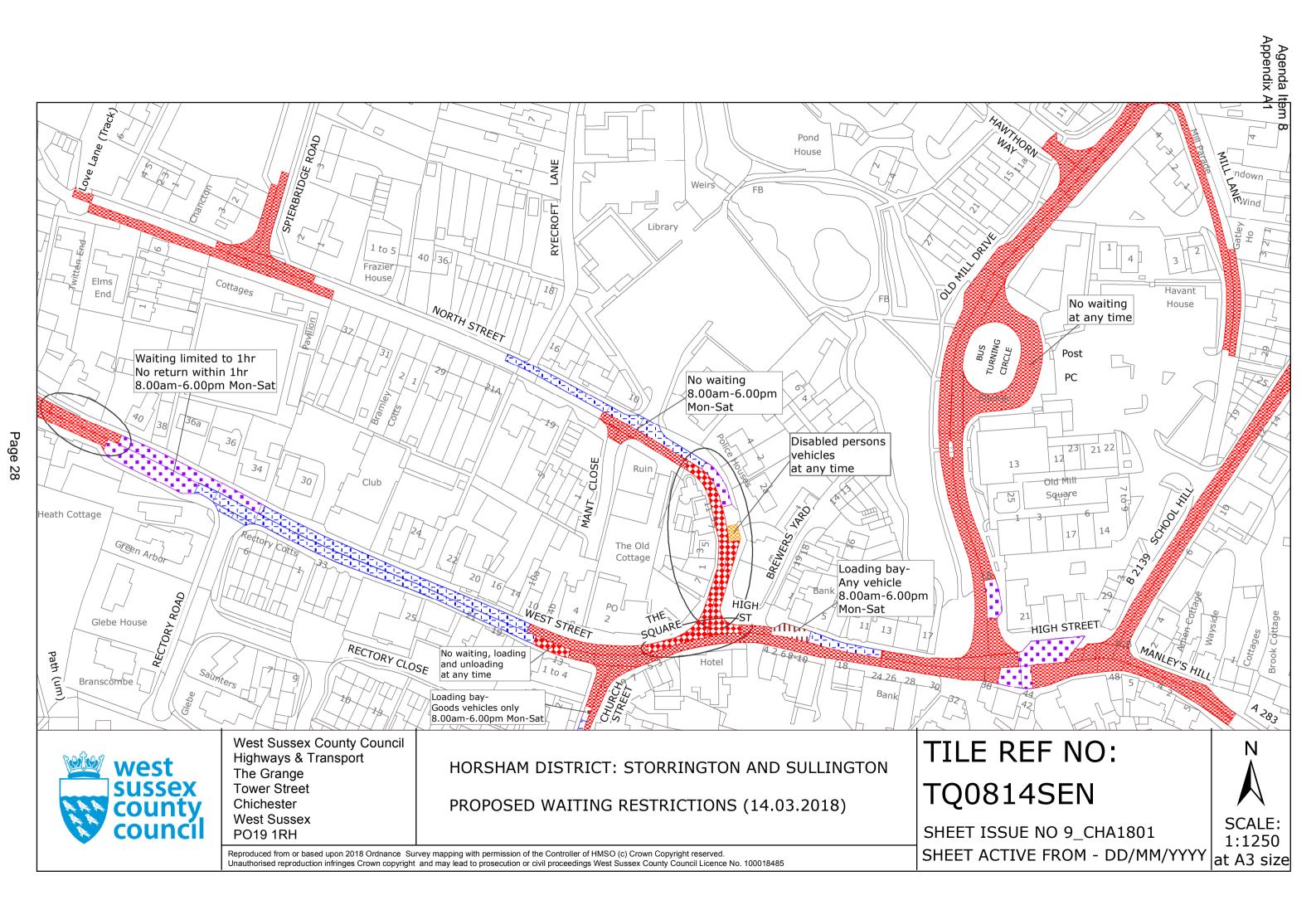
Assistant Head of Highway Operations

Contact: Steve Douglas 0330 222 6365

Appendices

Appendix A – plans of existing restrictions and advertised proposals Appendix B – summary of objections

Background Papers - none



SHEET ISSUE NO 2

SHEET ACTIVE FROM - 16/08/2006

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WAITING RESTRICTIONS

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Chichester

PO19 1RH

West Sussex

| Objection/Comments | Comments from Director of Highways & Transport |
|---|--|
| 2 Residents of Fir Tree Lane, West Chiltington | |
| As regular visitors to Storrington Village they are pedestrians while shopping, visiting the Optician, Bank and the Village Hall. | |
| They would like to see a traffic calming scheme similar to the Steyning/Southwater road layout. On many occasions they have had near misses with speeding vehicles, especially outside the Village Hall when they hold their Friday Market. They notice cars speed off the Tesco Roundabout more so when no cars are parked outside No. 42 West Street They notice when cars are parked in the allotted parking space it does have a traffic calming effect on drivers Suggests the only other solution | In reference to Steyning/Southwater, the assumption is that the objector is referring to road width restricting build-outs as a traffic calming measure. Such a proposal would require a Community Highways Scheme application. It should also be noted that the introduction of traffic calming measures on West Street would contradict the aims stated in the Air Quality Action Plan, which is to reduce air pollution by allowing for the free flow of traffic. A signalised pedestrian crossing |
| would be traffic lights which will be too costly to install. Asks if the parking bay outside No. 42 might remain | would require a Community Highways Scheme application, and would contradict the Air Quality Action Plan. |
| Resident of Amberley Road | |
| Strongly objects to part of the TRO above, and base much of this on being the Coordinator of the Storrington Speedwatch Group, and thus have some knowledge of traffic movements, speeds and volume. | |
| Agrees with the proposals to North Street, as irresponsible parking along that section of the street leads to regular problems. However they hope that if this proceeds, it will be accompanied by a higher level of scrutiny by HDC's Parking Attendants. | There is no proposal to alter the |
| 2.Believes the proposals related to West Street, namely the creation of a No Waiting area in the lay-by outside the Village Hall, and the removal of the 2 parking bays outside No. 46 West Street, are both counterproductive, and against the interests | current restriction in the layby outside the village hall. This is currently Limited Waiting, 1hr, No Return Within 1hr, 8am-6pm Mon-Sat, and will remain so. |

of local residents, local traders, and local business as a whole.

- a) The lay by outside the Village Hall is used very regularly by volunteers and traders at the regular Friday morning market, for both delivery and collection of goods, and again on Tuesdays by another market. There is no other place for these people to stop now that half of the Monastery Lane car park is given over to doctors of the Glebe Surgery. It appears that this layby will remain available for use for 20 minutes loading and unloading, which is essential.
- b) The proposal to remove both the 2 parking bays outside No 46 West Street confirms that the business of local traders and their customers has not been taken into account.

These 2 parking spaces are in constant use by both the owner of Stable Antiques and by the many local, part-time traders who rent a space within Stable Antiques, together with customers who buy furniture and other bulky goods from this shop.

These 2 parking bays also have a very positive purpose that Highways seems not to wish to acknowledge. They effectively slow down the traffic to safe speeds, as otherwise vehicles heading east would leave the mini-roundabout accelerating even faster, and with pedestrian centre islands outside the Village Hall, accidents are therefore avoided. Removing these 2 bays will create the opportunity for motorists to accelerate from the roundabout, ignoring pedestrians crossing via the central reservation.

Generally, there seems a view that traffic flow needs to be speeded up? This is merely pandering to the needs to commercial heavy vehicle traffic, and those motorists that have no business in Storrington. We do not want to speed up the traffic flow, as that will make it more attractive to all vehicles travelling east west and the reverse to come through

Whilst we accept that there is limited parking stock in Storrington, and that these spaces are important to businesses in the town, we are also required to balance this need with those of pedestrians who are suffering a detrimental effect from the air quality in the town. It is the judgement of WSCC that the loss of just three limited waiting parking spaces would not be excessively damaging to local businesses. It should also be noted that the double yellow lines which would replace the parking bay under this proposal would allow for loading and unloading to Stable Antiques.

With regards the speed of vehicles along West Street, there is a permanent speed data capture point on West Street, located just east of its junction with Rectory Road. Readings taken during January 2019 show a current mean average speed on West Street of 24.1mph. It is considered highly unlikely that the removal of the limited waiting area will result in traffic speeds higher than the current speed restriction of 30mph. However, WSCC will undertake to assess speed data again if the proposal is implemented, to ascertain its effect on speeds.

The aim of the proposal is to allow for a smoother flow of traffic and to reduce the number of vehicles that are forced to idle on West Street.

In light of the Air Quality Action Plan, as well as current air quality statistics from the World Health Organisation, we do not consider it a valid policy to encourage

Storrington. We wish to decrease the speed and numbers of the flow by making it more difficult for traffic to use Storrington as a rat run. This will result in large commercial vehicles finding it less attractive to come through the town, and so they will go elsewhere. This will then in turn reduce the air pollution.

congestion in the town in order to make it less attractive to through traffic.

This argument is strengthened by the fact the WSCC's Advisory Routes map that guides all goods vehicles, shows the A27, A24, A29 and A272 as the box by which they should travel, NOT Storrington

It does not help local residents and traders for whom the traffic needs to be slowed down, rendered safe, creating a safe environment for pedestrians, and wherever giving pedestrians priority.

As stated, WSCC does advise heavy goods vehicles to use an alternative route to the one that passes through Storrington. However, given the statistics that show the increase in NOx emissions when all types of vehicles are travelling at 5mph or lower, this does not alter our obligation to improve air quality by allowing for the free flow of traffic where possible in the town. This would primarily benefit pedestrians.

Resident of West Street

Wish to lodge a strong objection to the absurd idea of removing the 3 parking spaces outside No. 42 West Street and replacing with double yellow lines. All this will do is push traffic further into the heart of Storrington more quickly, where it will be slowed down by the 2 sets of traffic lights and the mini roundabout at the junction of High Street, School Hill and Manleys Hill, causing traffic to back up. There will be a safety issue. If cars are able to accelerate more quickly from the mini roundabout at the junction of the Amberley Road/Monastery Lane/West Street there is significant danger of someone being injured trying to cross the road at the island opposite the village hall.

Questions why the proposed traffic order sites air pollution as the reason for this order and how this will be improved by removing 3 car parking spaces which are essential for the local businesses/village hall and residents to

Whilst the slowing of traffic for the signalised pedestrian crossing points on the High Street is unavoidable, the free-flow of traffic 280m to the west of the first traffic lights would still have a beneficial effect on air quality in that section of the town.

Pedestrians crossing at the pedestrian refuge outside the village hall are already required to be observant of traffic coming eastbound off the roundabout, as there are frequent occasions when the absence of westbound traffic means that eastbound vehicles are not required to idle close to the limited waiting area. There is no reason to assume that traffic speeds would be any higher than currently is the case when there is a free flow of traffic. The proposal would merely reduce the number of vehicles creating increased air pollution by idling. If the proposals are implemented, WSCC will assess speed data to ensure that a law and disorder has not been created by vehicles travelling above the speed limit.

park in

Believes that the A27 bypass around Arundel and Crossbush needs to be completed, so that large lorries and those using Storrington as a convenience/rat run to Gatwick can use the proper "A" roads.

As a local resident in Storrington they have seen a steady increase in the amount of traffic going through the village. Believes that if the existing parking spaces outside 42 West Street are removed all that will happen is that residents, when unloading heavy shopping bags, and people visiting Stable Antiques next door, will park on the yellow lines to load and unload their goods. Likewise customers purchasing a large item of furniture will need to park as close to the shop as possible in order to load into their car.

Believes the Order will have a negative affect on small businesses.

NOTE: This objection included a petition that had 130 signatories.

Community Market

Wish to register objections to the proposal for a new Traffic Regulation Order

Question the logic of trying to increase the speed of traffic flows through the village. In our view this will inevitably lead to more traffic and an increase, not decrease in pollution. The solution to the undoubted air quality problems of the town need steps to reduce through traffic, particularly HGV diesels and the like. Believe the propsoed measures will prove quite inadequate for this purpose while penalising legitimate users of local businesses.

Are particularly concerned about the proposals in relation to North Street and

The Air Quality Action Plan requires local authorities to take action regarding air quality without reference to the A27 bypass proposals.

As stated, it is the case that customers and delivery vehicles will be permitted to load and unload on the double yellow lines that would replace the parking bay. However it is considered likely that this will provide for a much less frequent obstruction on the highway than the current parking bay.

It is the judgement of WSCC that the loss of just three limited waiting parking spaces, whilst allowing for loading and unloading, would not be excessively damaging to local businesses.

The aim of the proposal is not to increase speed through the village, but rather to ease the flow of traffic in order to improve air quality. Current speed data shows an average speed of 24.1mph in a 30mph zone, strongly indicating that there is not a compliance issue at present. If the proposals are implemented, WSCC will assess speed data to ensure that a law and disorder has not been created by vehicles travelling above the speed limit.

The proposal as it relates to North Street is for a current double yellow line restriction to be upgraded to a

Monastery Lane and their impact on users of the Village Hall. They operate the Community Market from the hall every Friday selling fresh local produce and crafts. Our stallholders and customers, many of whom limited mobility, already have difficulty in finding parking convenient for the hall with off road parking in the area limited and restricted in time. The proposals can only exacerbate this situation and throw doubt on the viability of the market. There is an urgent need for more off road parking in this and other areas of the village and unless your proposals include provision of such facilities they can only damage the community they are intended to assist.

no loading and unloading restriction. This is with the aim of aiding the free flow of traffic, previously affected by delivery vehicles parking on the corner of the West Street and North Street junction. There are no parking spaces being lost in this area.

The measures proposed in Monastery Lane are specifically directed at the northern end of the lane, where the carriageway is very narrow and has no footpath on either side of the road. It has been observed that motorists have parked in such a way as to cause a hazard to pedestrians and to hamper the free flow of traffic on what is a single track road. There are suitable parking places to the south of this area.

Resident of Sylvan Mead

As a Storrington resident wish to register an objection to the proposed changes of waiting, loading & unloading at any time on sections of North Street, The Square & High Street, a disabled persons vehicles bay in North Street & lengths of double yellow lines on the northern side of West Street & on both sides of Monastery Lane.

Believes that in addition to causing further access & delivery problems for the local traders in the village coupled with more difficulty for disabled customers, a side effect is likely to speed up through traffic which is the last thing anyone wants. Speeding through traffic will be detrimental to pedestrian safety and could encourage even more commercial traffic. Surely emphasis should be brought to bear on discouraging traffic through Storrington which would be entirely in line with the proposed better traffic flow around Arundel (Option 5A).

Whilst we accept that there is limited parking stock in Storrington, and that these spaces are important to businesses in the town, we are also required to balance this need with those of pedestrians who are suffering a detrimental effect from the air quality in the town. It is the judgement of WSCC that the loss of just three limited waiting parking spaces would not be excessively damaging to local businesses.

The aim of the proposal is not to increase speed through the village, but rather to ease the flow of traffic in order to improve air quality. Current speed data shows an average speed of 24.1mph in a 30mph zone, strongly indicating that there is not a compliance issue at present. If the proposals are implemented, WSCC will assess speed data to ensure that a law and disorder has not been created by vehicles travelling above the speed limit.

Business in West Street

Local people are horrified at this absurd idea for West Street and that speeding up the traffic will only increase the dangers to pedestrians. Without these parking spaces in West Street the traffic will not be filtered into the village and the result will be more traffic queuing in the centre where pollution is a main issue for concern. Free flow traffic will only increase the amount of traffic that uses Storrington as a convenient route.

Questions why no 'on street' notices were displayed about the proposal and consultation period and why this West Street TRO is being added onto the issue at North Street which does require attention.

In light of the Air Quality Action Plan, as well as current air quality statistics from the World Health Organisation, we do not consider it a valid policy to encourage congestion in the town in order to make it less attractive to through traffic.

Pedestrians crossing at the pedestrian refuge outside the village hall are already required to be observant of traffic coming eastbound off the roundabout, as there are frequent occasions when the absence of westbound traffic means that eastbound vehicles are not required to idle close to the limited waiting area. There is no reason to assume that traffic speeds would be any higher than currently is the case when there is a free flow of traffic. The proposal would merely reduce the number of vehicles creating increased air pollution by idling.

During the statutory public consultation on-street notices were placed on North Street, on the south side of West Street, and on Monastery Lane.

Chanctonbury County Local Committee

13 March 2019

Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies

Report by Director of Education & Skills

Ref: CBY08(18/19)

Key Decision: No

Part I

Electoral

Divisions: All in CLC Area

Executive Summary

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nomination (s) for appointment(s) / reappointment(s) of Local Authority Governor(s) set out in Appendix A, be approved.

Proposal

1. Background and Context

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority Governor.

- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.
- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. Nominations for Local Authority Governors

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
 - governors are nominated on the basis of suitability and not in accordance with political party affiliations,
 - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
 - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Executive Director since it is usually advantageous to bring in experienced governors from other areas

- if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.
- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. Reappointments

3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. Current Vacancies

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/

5. Proposal

5.1 That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

6. Resources

6.1 There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. Consultation

7.1 Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. Risk Management Implications

8.1 There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. Other Options Considered

9.1 County Councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision.

10. Equality Duty.

10.1 The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. Social Value

11.1 None

12. Crime and Disorder Act Implications

12.1 None

13. Human Rights Implications

13.1 None

Paul Wagstaff Director of Education & Skills

Contact: Governor Services Administrator

03302228887

Appendix A: Local Authority Governors - Appointments, Reappointments

or Nominations

Appendix B: Current Vacancy List

Background Papers: None.

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Appointment:

St Mary's C.E. Primary School, Pulborough

Mrs Cécile Bagnall for a four year term

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None

Temporary Governing Bodies

None



Authority Governor Vacancies for Chanctonbury County Local Committee Area

| School | Division | Division Member | Vacant From | Current Status | Chairman | Head |
|--|----------------|-----------------------|-------------|----------------|---------------------------------|----------------|
| Ashurst C.E. Primary School | Bramber Castle | David Barling | Aug-18 | Outstanding | Alison Woods | Janet Williams |
| Amberley C.E. Primary School | Storrington | Paul Marshall | Sep-18 | Outstanding | Ray Jackson | John Gilbert |
| St Mary's C.E. Primary School | Pulborough | Pat Arculus | Dec-18 | Outstanding | John Peat | Joanna Brown |
| St Mary's C.E. Primary School, Washington | Storrington | Paul Anthony Marshall | Aug-17 | Outstanding | Sarah Jane Craig | Keeley Houston |
| West Chiltington Community Primary School | Pulborough | Pat Arculus | Sep-18 | Outstanding | Julian Hoad/Julia Handley | Julian Rose |

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